

12 December 2012

Dear Administrator

**Update on eLitigation Preview Two Exercise
6 December to 14 December 2012**

Thank you for participating in the Preview Two exercise so far.

In response to feedback received from participants of Preview Two, we have uploaded to the eLitigation system lawyer profiles created during Preview One and Preview Two as of **10 December 2012**.

You will now be able to assign cases to these newly created profiles in the system. To verify the lawyer profiles added, you can go to "Case tab" and scroll to "solicitor information" section to view the "Available Solicitor(s)" list.

Please also take note of the following to facilitate the completion of Preview Two tasks.

Important Note One:

- a) Profiles (including profile of lawyers in the firm) which have been de-registered during Preview One or Two will remain in the system as "Inactive" under "Status" in the "Manager Users" tab.
- b) Profiles of de-registered lawyers will continue be displayed in the "Available Solicitor(s)" list during Preview Two. You will see in this section a complete list of lawyers you have added including profiles of lawyers which have been de-registered. The profiles of de-registered lawyers will not be displayed in the "Available Solicitor(s)" list after 2 January 2013.

Important Note Two:

- a) All Supreme Court active cases as at 31 August 2012 are available for online verification during Preview Two. Cases filed after 31 August 2012, concluded cases, and cases filed to the Subordinate Courts and Family Court are not available for Preview Two verification. All Supreme Court cases including concluded ones will be available online from 2 January 2013.
- b) If a concluded case is connected to an active Appeal and/or Taxation matter, you will only be able to view the case details of the Appeal and/or Taxation during Preview Two if it was filed before 31 August 2012.

It is important that you circulate a copy of this note to all lawyers and staff in your firm who are involved in this Preview Two exercise.



If you require more information, please contact CrimsonLogic Helpdesk at (65) 6887 7222 or e-mail: elitigation@crimsonlogic.com. You may also visit www.eLitigation.sg/GetReady for regular updates on eLitigation under "News Update" in the homepage.

Yours sincerely

The eLitigation Change Management Team

