



**23 July 2012**

**Dear Subscriber**

**Update: Register for eLitigation by 17 August 2012**

The Electronic Filing System (EFS) will be replaced by the Integrated Electronic Litigation System (eLitigation) in phases commencing with the Supreme Court launch in October 2012.

EFS subscribers need to submit their applications to access eLitigation commencing from **10 July 2012**. **Only applications received prior to 17 August 2012** will complete processing by October 2012.

This exercise will transit your users to eLitigation according to the terms and conditions governing the use of the system under Order 63A of the Rules of Court and paragraph 109 of the Supreme Court Practice Directions.

Please follow these steps:

**STEP 1:** Print out a copy of the eLitigation Registration forms from [www.elitigation.sg/getready](http://www.elitigation.sg/getready) under the "Get Ready" tab. The document in PDF comprises:

- a) Registration Letter
- b) Application Form
- c) CrimsonLogic Subscriber Agreement
- d) Three sets of Giro Forms [Supreme Court, Subordinate Courts, CrimsonLogic\*]

**STEP 2:** Complete the forms and attach a copy of ACRA's business profile and submit to Supreme Court Level 1, Supreme Court EFS Certification Authority, during office hours for verification [excludes 1pm-2pm].

Crimsonlogic will notify law firm and proceed to submit the Giro forms for approval.

You will be notified on the status of your Giro application during the period **13 August 2012 to 7 September 2012**. Upon successful application, the law firm administrator identified in the Letter of Application will be notified of their access to eLitigation and given a link to set up the user access via SingPass.

If you require more information on the setting up of your law firm account, please contact CrimsonLogic Helpdesk at (65) 6887 7222 or e-mail: [elitigation@crimsonlogic.com](mailto:elitigation@crimsonlogic.com)

Bookmark [www.elitigation.sg/getready](http://www.elitigation.sg/getready) on your PC's browser and follow eLitigation on LinkedIn at <http://www.linkedin.com/company/elitigation> to track latest updates.

Yours sincerely

**The eLitigation Change Management Team**

*\*CrimsonLogic Giro form is only applicable to EFS subscribers not currently using GIRO payment facility*

