

5 June 2012

Ms Jasmine Tan
Managing Partner
XYZ Law Firm

Dear Ms Jasmine Tan,

Invitation to an awareness seminar on the coming Integrated Electronic Litigation System

The Judiciary will be replacing the Electronic Filing System (EFS) with the Integrated Electronic Litigation System (eLitigation). This will be done in phases beginning with the Supreme Court in the last quarter of 2012.

eLitigation, while retaining what is good in EFS, will be introducing changes to how court documents are electronically filed and processed. The key differences include:

- a) Use of dynamic electronic court forms in place of PDF to make filing easier.
- b) Authorised users of eLitigation to include paralegals and court clerks, with their access to the system controlled by assigning user roles.
- c) Easier access to eLitigation using the national SingPass system rather than the existing dedicated smartcards.
- d) For selected applications, users can select preferred hearing dates for the Judiciary to consider when fixing hearings.
- e) All court documents, hearing information, case and party information contained in the electronic case file will be accessible to authorised users in law firms throughout the life of the case.

An awareness seminar has been organised for law firms. Further information about eLitigation and what needs to be done for the transition will be given during this seminar. Details of the seminar have been sent to the EFS users in your firm and can be found in the attachment enclosed.

To ensure a well-managed transition to eLitigation, we look forward to seeing you or your representatives at this seminar.

You can track updates and find out more at <http://www.elitigation.sg/getready>

Yours faithfully

A handwritten signature in black ink, appearing to be 'Tay Bee Lian'.

Ms Tay Bee Lian
Senior Director, LawNet
Singapore Academy of Law