

19 March 2013

Dear Lawyers,

**eLitigation Seminar for Lawyers**

**Gain better insights into eLitigation filing processes, procedures and features**

The Integrated Electronic Litigation System (eLitigation) for e-filing in Supreme Court matters was launched on 2 January 2013.

To aid the legal profession in the use of the system, the Supreme Court, the Subordinate Courts and Singapore Academy of Law will be conducting a seminar exclusively for lawyers on eLitigation. The session will provide an overview of the system, navigation tools and new features that lawyers can leverage on for a more efficient management of their online case files in eLitigation. The seminar will include a demonstration of the system and will also highlight some tips for users. As the seminar deals with issues relating to filing procedure and court practice, only lawyers are invited to attend.

Areas that will be covered include:

1. drafting and filing of originating processes and pleadings;
2. drafting and filing of amendments to originating processes and pleadings;
3. correspondence between the law firms and Court;
4. means of checking information and searching for relevant forms;
5. preparing draft Orders of Court using eLitigation, forwarding drafts to the other party for consent and engrossing the Orders of Court; and
6. bill of costs and taxation.

To register for the seminar, please email to [salesinfo@crimsonlogic.com](mailto:salesinfo@crimsonlogic.com) by **28 March 2013**.

Date: Tuesday, 2 April 2013

Time: 5pm – 6.30pm

Venue: Supreme Court Auditorium, Basement 2,  
1 Supreme Court Lane, Singapore 178879

Yours sincerely

**The eLitigation Change Management Team**

